



## Vacancy Announcement

**Vacancy/Reference Number:** SVN2023/01

**Position Title:** Migration Health Nurse

**Position Grade:** G5 (UN Salary Scale for General Staff)

**Duty Station:** CO Pretoria, South Africa

**Appointment Type:** Special Short Term 6 Months with the possibility of extension

**Estimated Start Date:** As soon as possible

**Closing Date:** 30 November 2023

### Context:

Under the overall supervision of the Chief Migration Health Officer (CMHO) and the direct supervision of the Senior Migration Health Nurse, the successful candidate will be responsible for the following duties and responsibilities in relation to the Migration Health Assessment Centre (MHAC) in Pretoria, South Africa

### Responsibilities and Accountabilities

1. Perform daily nursing activities in the Migration Health Assessment Clinic (MHAC) to fulfil the technical requirements of the resettlement countries in the areas of:
  - a. Medical examinations,
    - i. Such as checking vital signs, weight, height, visual acuity;
    - ii. Blood, urine or sputum collection as required;
  - b. Imaging;
  - c. Laboratory testing;
  - d. Vaccinations;
  - e. TB management;
  - f. Treatment and referrals;
  - g. Pre-departure procedures and medical movements;
  - h. Documentation, certification and information transmission; and,
  - i. Other technical areas as may be required.
2. Provide information and detailed explanations to the migrants and/or refugees in relation to:
  - The migration health assessment process; and,
  - Treatments and referrals.
3. Ensure proper identification and follow-up by:
  - Comprehensive history taking;
  - Accurate and thorough Biodata collection;
  - Ensuring ID verification for each step of the health assessment process; and,
  - Keeping a register of applicants who undergo health investigations and testing.
4. Follow and implement the Health Assessment Programme's check lists and SOP's and maintain standard universal precautions within MHAC.

5. Verify samples of sputum, blood or others are properly transported to the laboratory or previously designated location.
6. Maintain and monitor the MHAC pharmacy, stock, medical kits and emergency kits within the MHAC and for medical escorts if applicable.
7. Provide pre and/or post counselling to migrants or refugees on TB or HIV education, prevention and management as appropriate.
8. Prepare administrative reports and program updates as necessary.
9. Support the planning and execution of mobile missions if applicable.
10. Assist with pre-departure documents, briefings and preparations as necessary.
11. Perform medical escort duties when required to ensure migrants receive continued care throughout all phases of migration (before departure, during the journey and at the final destination).
12. Maintain collaborative relationships with various partners to facilitate the follow up and relevant information sharing. Partners include internal IOM departments, other health providers, panel physicians, embassies other UN agencies or NGO's and others as applicable.
13. Collect statistical information and share with the Senior Migration Health Nurse or CMHO as per preset and agreed upon format.
14. Perform other duties as may be assigned.

**Required Qualifications and Experience:**

**Education:**

Bachelor's degree or Diploma in Nursing from an accredited academic institution in Nursing in countries where the Diploma allows to fulfil the full scope of responsibilities defined in Post Description (PD).

A valid license to practice clinical nursing in South Africa.

**Experience:**

- For Bachelor's Degree holder a minimum of three years of relevant clinical experience and for Diploma holder a minimum of five years of relevant clinical experience.
- Excellent technical skills, including in phlebotomy.
- Computer literacy required: MS Office suite (Word, Excel, Access)

**Skills:**

- Training or working experience in the areas of Tuberculosis management, mass immunizations, communicable diseases, laboratory testing or public health is an advantage.
- Knowledge of and experience in clinical nursing.
- Excellent bedside manner.
- Knowledge of principles of preventive care and disease control.
- Knowledge of and experience in implementation of patient safety and infection prevention and control
- Organizational skills
- Communication skill

**Languages:**

Fluency in English

Working knowledge of local languages is desirable.

**Competencies:**

The successful candidate is expected to demonstrate the following values and competencies:

**Values**

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

**Core Competencies**

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

**Additional Notes:**

Internals of the Organization and NMS candidates, as well as external female candidates, will be considered as first-tier candidates. This vacancy is also open to second-tier candidates.

The appointment is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

**Method of application:**

If you are qualified for this position, please email the following to [pretoriacvs@iom.int](mailto:pretoriacvs@iom.int) under the REFERENCE: **SVN2023/01** in the subject line of your email:

- a. Letter of motivation
- b. Up-to-date Resume/CV
- c. Copy of ID
- d. IOM Personnel History form which can be downloaded from this website:  
<https://southafrica.iom.int/vacancy>

When you send your application, please specify the Vacancy reference number i.e. **SVN2023/01** on the subject line of your email. It will be challenging to track your application without the reference code provided. Incomplete applications will be rejected.

Please send your applications by 30 November 2023. Only shortlisted candidates will be contacted.

**ENQUIRIES IN RESPECT TO THE JOB DESCRIPTION AND APPLICATION MAY BE DIRECTED TO THE SAME EMAIL ADDRESS**